

UKG Pro Workforce Management Attestation



Keeping people engaged and maintaining a safe work environment are top priorities for organisations. When it comes to meal and other important labour regulations, UKG has your back when it comes to ensuring your organisation has the ability to configure workflows to help you meet compliance requirements. Attestation allows businesses to ask questions related to symptoms, meal breaks, and more before employees clock in. With Attestation as a core feature of the UKG Pro Workforce Management™ (formerly UKG Dimensions®) solution, organisations can configure conditional workflows that meet their compliance policies.

By demonstrating a concern for adequate breaks and time to replenish, you'll be better positioned to offer more encouragement and help energise your people to do their best work. With our solution you'll receive a non-disruptive attestation solution that helps to keep your organisation and people operating in a fair and responsible manner with minimal procedural burdens.

Maintain Compliance with Ease

To help get your organisation up and running, there are pre-built templates where the system presents questions within a form for the employee to answer which determines a set of actions based on the answers. The pre-built templates are created to meet common use cases, of which a few business needs are around:

- General – A simple template to ask a simple yes or no question
- Meal breaks – Different templates around meal and rest breaks such as to waive one or all meal penalties or a short meal restriction lockout
- Time approval – Different templates around prompting employee to approve their time for the day or a pay period
- Missing Punches – Different templates around prompting employee to fix missed punches and unexcused absences

Attestation Value

The UKG Pro® Attestation solution helps you support employee well-being, maintain compliance, and take action to ensure business continuity:

- Support employee and organisational compliance with fair and formalized rules for all employees across your organisation
- Drive employee engagement and confidence with clear standards and procedures
- Provide manager awareness with timely insights and automated reports
- Provide easy access on all devices — desktop, mobile, tablet, and time clocks

